

### **Information Regarding Death Benefits:**

There is a **five (5) year** statute of limitation on this type of claim. The statute of limitation expires five (5) years from the date of the incident that caused the disability.

The following documents are required (in addition to the enclosed complaint form) when submitting this type of claim:

- 1) Original or certified copy of birth certificate of decedent
- 2) Original death certificate
- 3) Original or certified copy of birth certificate(s) of surviving children under age twenty three (23)
- 4) Original or certified copy of marriage license (or divorce decrees if applicable)
- 5) Employment affidavits or verification of volunteer status that note the following:  
*(This document must be an original document and on the employer's official letterhead.)*
  - Beginning date of employment and last date of employment
  - A statement that the death occurred in the official line of duty
- 6) Police investigative reports concerning the incident(s) surrounding the death

**If all documentation requested exceeds six (6) pages an original and four (4) copies (sets) of the claim must be sent to this office. Failure to do this may result in the claim being returned.**

In a case where minor children (under 18 years) are involved, court-approved guardianship(s) must be established before the child(ren)'s benefit(s) can be paid. Guardianship should be established prior to the scheduled hearing date before the Claims Commission with certified copies of the guardianship filed with the Claims Commission office.

Also, in accordance with Arkansas Statute 6-82-503, the surviving children (under the age of 23) and spouse (if any) **may** be entitled to a college scholarship award to any "state-supported higher educational institution within this state."